

The Georgia Board of Nursing met May 14-15, 2008 in Conference Room 104 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217.

WEDNESDAY, MAY 14, 2008

MEMBERS PRESENT

Scott Thigpen, RN, MSN, CEN, CCRN
Kellie R. Lockwood, RN, MSN
Mary Anderson, RN, BSN, MPH
Susan Ayers, RN, BSN, MPH
Linda Herren, RN, CRNA, President
Karen K. Wessinger, BSHE, Vice President
Delynn Keeton, RN, MN, CPHRM

STAFF PRESENT

Sandy Bond, RN, MSN, MBA, Executive Director
Deborah Beard, Compliance Manager
Gwen Dodson, Administrative Assistant
Adrienne Price, RN, MSN, Nursing Consultant – Legal/Discipline
Julia Gould, RN, MS, Nursing Consultant – Education
Katrina Martin, RN, BSN, COHN-S, Nursing Consultant–Practice
Janet Jackson, JD, Assistant Attorney General
Meredith Kendall – Staff Attorney – Legal Services
Sonya Williams – Staff Attorney-Legal Services
Julie Fisher – Staff Attorney-Legal Services

MEMBERS ABSENT

Toni Barnett, RN, Ph.D., APRN

VISITORS PRESENT (During Executive Session, visitors are excused unless scheduled for personal appearance)

W. Dow Bonds Diane Lott Mary Popoole

PERSONAL APPEARANCES

KL-RNI080357 Personal Appearance
SS-RNI080612 Personal Appearance

Mrs. Herren called the meeting to order at 10:06 a.m. on Wednesday, May 14, 2008. A quorum to conduct disciplinary matters was determined to exist.

PETITION FOR RULE WAIVER VARIANCE OR WAIVER – HOWARD RUBIN

Mrs. Keeton moved to grant waiver to Howard Rubin based on proposed rule revision 410-12-.03. Mrs. Anderson seconded the motion and it carried unanimously.

Mr. Thigpen arrived at the meeting at 10:58 a.m.

PETITION FOR RULE WAIVER VARIANCE OR WAIVER – MARDI WOLFSON

Mr. Thigpen moved to deny petition for rule variance or waiver based on an incomplete application and not meeting practice requirements. Mrs. Wessinger seconded the motion and it carried unanimously.

APPROVAL OF BOARD MINUTES

Mrs. Keeton moved to accept the March 19-21, 2008 minutes with corrections noted. Mrs. Anderson seconded the motion and it carried unanimously.

GHA WORKFORCE COUNCIL LIAISON – DELYNN KEETON

- Mrs. Keeton presented the Board with a report from the GHA Workforce Council:
 - GHA Workforce Council has not met since March 2008
 - Teleconference scheduled for Clinical Site Placement
 - GHA notified hospitals to give Georgia schools first preference for clinical placements

PROPOSED RULE REVISIONS

410-12-.03 Rules for Nurse Practitioners

Mrs. Anderson moved to accept the proposed rule revision of Rule 410-12-.03 with corrections. Mrs. Wessinger seconded the motion and it carried unanimously.

Mrs. Lockwood moved to post amended Rule 410-12-.03. Mrs. Ayers seconded the motion and it carried unanimously.

NOTICE OF INTENT TO ADOPT A PROPOSED AMENDED RULE TO THE GEORGIA BOARD OF NURSING CHAPTER 410-12: REGULATION OF ADVANCED NURSING PRACTICE; RULE 410-12-.03 RULES FOR NURSE PRACTITIONERS AND NOTICE OF PUBLIC HEARING

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia Board of Nursing (hereinafter "Board") proposes to adopt an amended rule to the Rules of the Georgia Board of Nursing, Chapter 410-12. The proposed amended rule is to describe better the requirements of a nurse practitioner recognized by the Board to engage in advanced practice registered nursing.

This notice, together with an exact copy of the synopsis of the proposed amended rule, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice, an exact copy of the synopsis of the proposed amended rule may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Nursing's web page at www.sos.georgia.gov/plb/rn. Copies may also be requested by contacting the Georgia Board of Nursing office at (478) 207-2440.

A public hearing is scheduled to begin at 9:00 a.m. on July 10, 2008 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input into the proposed new rule. At the public hearing, anyone may present data, make a statement, comment or offer a viewpoint or argument whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before July 2, 2008. Written comments should be addressed to Randall Vaughn Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Nursing, 237 Coliseum Drive, Macon, Georgia 31217. FAX: 478-207-1660.

The proposed amended rule will be considered for adoption by the Georgia Board of Nursing at its meeting scheduled to begin at 9:05 p.m. July 10, 2008 at the Professional Licensing Boards Division at 237 Coliseum Drive, Macon, Georgia 30217. According to legal advice rendered by the Department of Law, State of Georgia, the Georgia Board of Nursing has the authority to adopt the proposed new rule for Chapter 410-12, pursuant to authority contained in O.C.G.A. §§ 43-26-3 (1) and (1.1), 43-26-5 (a) (2), (11) and (21), and O.C.G.A. § 43-2-25.

In accordance with the provisions of O.C.G.A. § 50-13-4 (a) (4), the Board voted at its board meeting on May 14, 2008, that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and that any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-26-1 *et seq.*

The Board also voted at its board meeting on May 14, 2008, that, in order to meet the objectives of O.C.G.A. §§43-26-1 *et seq.* it is not legal or feasible to adopt or implement differing actions for businesses as required by the provisions of O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this rule will impact every licensee in the same manner and will have the same impact on each business that is independently, owned and operated in the field of nursing.

For further information, contact the Board office at 478-207-1651.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This ____ day of _____, 2008.

Randall Vaughn
Division Director
PROFESSIONAL LICENSING BOARDS

Posted: _____

SYNOPSIS OF PROPOSED RULE TO THE GEORGIA STATE BOARD OF NURSING RULES RULE 410-12-.03

PURPOSE: The purpose of this rule is to update the rules related to nurse practitioners.

MAIN FEATURE: The main feature of this rule is to describe better the requirements of a nurse practitioner recognized by the Board to engage in advanced practice registered nursing.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF NURSING RULES, CHAPTER 410-12 REGULATION OF ADVANCED NURSING PRACTICE; RULE 410-12-.03 RULES FOR NURSE PRACTITIONERS

NOTE: Underlined text is proposed to be added; lined through text is proposed to be deleted.

410-12-.03 Rules for Nurse Practitioners. Amended.

(1) Definition

(a) A nurse practitioner is a registered professional nurse who ~~has completed/graduated from a post-basic educational program for nurse practitioners, at least nine (9) months in length, which includes theoretical and practical components and evidence of advanced pharmacology within the curriculum or as a separate course.~~ is recognized by the Board to engage in advanced practice registered nursing.

(b) ~~A nurse practitioner holds current certification from the certifying organization of the American Nurses Association (ANA), National Association of Pediatric Nurse Associates and Practitioners (NAPNAP), the Association of Women's Health, Obstetric, And Neonatal Nurses (AWHONN, formerly NAACOG), or the American Academy of Nurse Practitioners, and is authorized to practice by the Board. The nurse practitioner practices in a manner consistent with Chapter 410-13 of the Georgia Board of Nursing Rules and Regulations.~~

(2) Scope and Standards of Practice for the Nurse Practitioner:

(a) The nurse practitioner provides primary advanced practice nursing care and medical services specific to the nurse practitioner respective specialty to individuals, families and groups, emphasizing health promotion and disease prevention as well as the diagnosis and management of acute and chronic diseases. The nurse practitioner collaborates as necessary with a variety of individuals to diagnose and manage clients' health care problems. ~~The nurse practitioner must practice in a manner that is not inconsistent with the standards of practice of the Board approved organization by which he/she is certified:~~

~~(b) American Academy of Nurse Practitioners *Standards of Practice*; National Association of Pediatric Nurse Associates and Practitioners *Standards of Practice for PNP/As*; American Nurses Association *Standards of Practice for the Primary Care Nurse Practitioner*; or Association of Women's Health, Obstetric, and Neonatal Nurses *Standards for the Nursing Care of Women and Newborns*. The nurse practitioner must practice in a manner that is consistent with the Board-recognized national certification organization identified in Rule 410-12-.12.~~

(3) Requirements for initial authority to Practice as a Nurse Practitioner:

~~(a) Prior to January 1, 1999, an applicant who submits the following items may be authorized to practice as a nurse practitioner: evidence of current licensure as a registered professional nurse in Georgia;~~

~~(b) Beginning January 1, 1999, for initial authority to practice as a nurse practitioner, an applicant must submit an official transcript which verifies completion/graduation with a master's or higher degree in nursing for the respective nurse practitioner specialty and evidence of advanced pharmacology within the curriculum or as a separate course, in addition to the requirements stated in 410-12-.03~~
~~(3)(a) 1., 2. and 4. a completed Board application with required fee;~~

~~(c) official transcript which verifies completion/graduation from a post basic educational program for nurse practitioners, at least nine (9) months in length which includes theoretical and practical components and with a master's or higher degree in nursing for the respective nurse practitioner specialty or a graduate level post-master's certificate in an advanced practice registered nurse practitioner specialty and evidence of advanced pharmacology within the curriculum or as a separate course; and, advanced physical assessment, and pathophysiology.~~

~~(d) verification of current national certification from the respective Board-recognized certifying organization.~~

(4) The applicant must document one of the following within in four (4) years immediately preceding the date of current application:

(a) 500 hours of practice as an advanced practice registered nurse;

(b) graduation from a nursing education program or a graduate level post-master's certificate in an advanced practice registered nurse practitioner specialty within the four.

(c) completion of a Georgia Board-approved advanced practice registered nurse reentry/refreshers program within the four (4) years immediately preceding the date of current application.

(5) An applicant who is unable to meet the requirements of (4) (a) (b) or (c) must satisfactorily complete the following:

(a) 40 hours of study relevant to advanced registered nursing practice within one (1) year of the date of application. Relevant advanced practice registered nurse study must include at least four (4) different content areas. The Board may waive the 40 hours of study if the applicant has passed a national recognized certification organization examination within the four (4) years immediately preceding the date of current application.

(b) current health care provider course of cardio-pulmonary resuscitation unless completed within one (1) year of the date of application with a Georgia Board of Nursing approved RN reentry;

(c) study of the Georgia Registered Professional Nurse Practice Act, O.C.G.A. §§ 43-26-1 *et seq.* and Board rules; and

(d) 160 hours of relevant advanced practice registered nursing supervised by an advanced practice registered nurse in a comparable specialty area and in accordance with other Board criteria.

~~(4)~~ (6) Biennial Renewal of Board Authorization to Practice as a Nurse Practitioner:

~~(a) The date for renewal of Board authorization as a nurse practitioner will coincide with the renewal of the registered professional nurse license period. Authorization shall be administratively revoked if not renewed.~~

~~(b) Authorization to practice as a nurse practitioner shall expire on January 31 of odd-numbered years and shall be administratively revoked if not renewed.~~

~~(c)~~ (b) For continued authority to practice, the nurse practitioner must submit:

1. a completed renewal application for advanced nursing practice; renew licensure as a registered professional nurse in Georgia;

2. a copy of current national certification which bears the expiration date; and submit a completed renewal application for advanced nursing practice;

3. payment of the renewal fee. Attest to advanced practice registered nurse practice in accordance with applicable Georgia laws and rules; and

4. submit payment of the renewal fee.

~~(d) A renewal application, received with a postmark date after January 31 of odd-numbered years, will be returned to the applicant. Thereafter, the applicant must apply to reinstate the authorization.~~

(c) Any licensee who fails to renew authorization must apply to reinstate the authorization.

Authority §§ 43-26-3 (1) and (1.1), 43-26-5 (a) (2), (11), and (21).

Mr. Thigpen moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's Office. Mrs. Lockwood seconded the motion and it carried unanimously.

MISCELLANEOUS

Kirby, Sharon – Mrs. Keeton moved to deny request for reinstatement of licensure based on practice requirements. The Board will also send a letter to Mrs. Kirby acknowledging her contributions made to nursing. Mrs. Anderson seconded the motion and it carried unanimously.

410-12-.06 Provisional Authority to Practice.Amended.

Mr. Thigpen moved to vote to repeal Rule 410-12-.06. Mrs. Wessinger seconded the motion and it carried unanimously.

NOTICE OF INTENT TO REPEAL A RULE OF THE GEORGIA BOARD OF NURSING CHAPTER 410-12: REGULATION OF ADVANCED NURSING PRACTICE; RULE 410-12-.06 PROVISIONAL AUTHORITY TO PRACTICE.AMENDED. AND NOTICE OF PUBLIC HEARING

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia Board of Nursing (hereinafter "Board") proposes to repeal an amended rule to the Rules of the Georgia Board of Nursing, Chapter 410-12. The proposed repealed rule is to discontinue provisional authorization.

This notice, together with an exact copy of the synopsis of the proposed amended rule, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice, an exact copy of the synopsis of the proposed amended rule may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Nursing's web page at www.sos.georgia.gov/plb/rn. Copies may also be requested by contacting the Georgia Board of Nursing office at (478) 207-2440.

A public hearing is scheduled to begin at 9:00 a.m. on July 10, 2008 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input into the proposed new rule. At the public hearing, anyone may present data, make a statement, comment or offer a viewpoint or argument whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before July 2, 2008. Written comments should be addressed to Randall Vaughn Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Nursing, 237 Coliseum Drive, Macon, Georgia 31217. FAX: 478-207-1660.

The proposed amended rule will be considered for adoption by the Georgia Board of Nursing at its meeting scheduled to begin at 9:05 p.m. July 10, 2008 at the Professional Licensing Boards Division at 237 Coliseum Drive, Macon, Georgia 30217. According to legal advice rendered by the Department of Law, State of Georgia, the Georgia Board of Nursing has the authority to adopt the proposed new rule for Chapter 410-12, pursuant to authority contained in O.C.G.A. §§43-26-3 (1) and (1.1), 43-26-5 (a) (2) and (11), and O.C.G.A. §43-1-25.

In accordance with the provisions of O.C.G.A. § 50-13-4 (a) (4), the Board voted at its board meeting on May 14, 2008, that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and that any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-26-1 *et seq.*

The Board also voted at its board meeting on May 14, 2008, that, in order to meet the objectives of O.C.G.A. §§43-26-1 *et seq.* it is not legal or feasible to adopt or implement differing actions for businesses as required by the provisions of O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this rule will impact every licensee in the same manner and will have the same impact on each business that is independently, owned and operated in the field of nursing.

For further information, contact the Board office at 478-207-1651.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This ____ day of _____, 2008.

Randall Vaughn
Division Director
PROFESSIONAL LICENSING BOARDS

Posted: _____

**SYNOPSIS OF PROPOSED RULE TO THE
GEORGIA STATE BOARD OF NURSING RULES
RULE 410-12-.06**

PURPOSE: The purpose of this rule is to update the rules related to provisional authorization.

MAIN FEATURE: The main feature of the rule is to discontinue provisional authorization and repeal the rule.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA STATE BOARD OF NURSING RULES, CHAPTER 410-12 REGULATION OF ADVANCED NURSING PRACTICE; RULE 410-12-.06 ~~PROVISIONAL AUTHORITY TO PRACTICE~~.AMENDED.

NOTE: Underlined text is proposed to be added; lined through text is proposed to be deleted.

410-12-.06 ~~Provisional Authority to Practice~~.Amended.

~~(1) Provisional authority to engage in advanced nursing practice may be issued to a graduate nurse-midwife, nurse practitioner, nurse anesthetist who applies to the Board and who is eligible to take or has taken the first available certification examination following graduation. Eligibility to write a Board recognized national certification examination must be received from the certifying organization on a form provided by the Board.~~

~~(2) Provisional authority to engage in advance nursing practice may be issued to a graduate clinical nurse specialist, psychiatric/mental health who applies to the Board in order to meet the clinical and supervision hours required by the Board recognized national certification organization for national certification examination eligibility.~~

~~(3) Provisional authority is not renewable and shall expire at one of the following times, whichever occurs first:~~

~~(a) six (6) months after the date of the certification examination, or for graduate clinical nurse specialists, psychiatric/mental health, two years after the date provisional authority was granted;~~

~~(b) upon notification of failing the certification examination; or~~

~~(c) upon failure to write the scheduled certification examination.~~

~~(4) An applicant who is granted provisional authority for advanced nursing practice must upon receipt of passing results, request the respective certification organization to verify their certification on a form provided by the Board.~~

The Georgia Board of Nursing does not issue provisional authorization.

Authority §§_____.

Mr. Thigpen moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's Office. Mrs. Ayers seconded the motion and it carried unanimously.

410-12-.12 Recognition of National Certifying Organizations for Advanced Practice Nursing

Mrs. Keeton moved to accept the proposed rule revision 410-12-.12 with corrections. Mrs. Anderson seconded the motion and it carried unanimously.

Mrs. Lockwood moved to vote to post rule revision 410-12-.12. Mrs. Ayers seconded the motion and it carried unanimously.

**NOTICE OF INTENT TO ADOPT A PROPOSED AMENDED RULE
TO THE GEORGIA BOARD OF NURSING CHAPTER 410-12: REGULATION OF ADVANCED NURSING PRACTICE;
RULE 410-12-.12 RECOGNITION OF NATIONAL CERTIFYING ORGANIZATIONS FOR ADVANCED NURSING
PRACTICE AND NOTICE OF PUBLIC HEARING**

TO ALL INTERESTED PERSONS AND PARTIES:

Notice is hereby given that pursuant to the authority set forth below, the Georgia Board of Nursing (hereinafter "Board") proposes to adopt an amended rule to the Rules of the Georgia Board of Nursing, Chapter 410-12. The proposed amended rule identifies the current national certifying organizations recognized by the Georgia Board of Nursing.

This notice, together with an exact copy of the synopsis of the proposed amended rule, is being mailed to all persons who have requested, in writing, that they be placed on a mailing list. A copy of this notice, an exact copy of the synopsis of the proposed amended rule may be reviewed during normal business hours of 8:00 a.m. to 5:30 p.m. Monday through Friday, except official State holidays, at the Office of the Secretary of State, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia 31217. These documents will also be available for review on the Georgia Board of Nursing's web page at www.sos.georgia.gov/plb/rn. Copies may also be requested by contacting the Georgia Board of Nursing office at (478) 207-2440.

A public hearing is scheduled to begin at 9:00 a.m. on July 10, 2008 at the Professional Licensing Boards Division, located at 237 Coliseum Drive, Macon, Georgia to provide the public an opportunity to comment upon and provide input into the proposed new rule. At the public hearing, anyone may present data, make a statement, comment or offer a viewpoint or argument whether orally or in writing. Lengthy statements or statements of a considerable technical or economic nature, as well as previously recorded messages, must be submitted for the official record. Oral statements should be concise and will be limited to 5 minutes per person. Additional comments should be presented in writing. Written comments are welcome. To ensure their consideration, written comments must be received on or before July 2, 2008. Written comments should be addressed to Randall Vaughn Division Director, Secretary of State, Professional Licensing Boards Division, Georgia Board of Nursing, 237 Coliseum Drive, Macon, Georgia 31217. FAX: 478-207-1660.

The proposed amended rule will be considered for adoption by the Georgia Board of Nursing at its meeting scheduled to begin at 9:05 p.m. July 10, 2008 at the Professional Licensing Boards Division at 237 Coliseum Drive, Macon, Georgia 30217. According to legal advice rendered by the Department of Law, State of Georgia, the Georgia Board of Nursing has the authority to adopt the proposed new rule for Chapter 410-12, pursuant to authority contained in O.C.G.A. §§ 43-26-3 (1) and (1.1), 43 -26-5 (a) (2) and (11), and O.C.G.A §43-1-25.

In accordance with the provisions of O.C.G.A. § 50-13-4 (a) (4), the Board voted at its board meeting on May 14, 2008, that the formulation and adoption of this rule does not impose excessive regulatory cost on any licensee and that any cost to comply with the proposed rule cannot be reduced by a less expensive alternative that fully accomplishes the objectives of O.C.G.A. §§ 43-26-1 *et seq.*

The Board also voted at its board meeting on May 14, 2008, that, in order to meet the objectives of O.C.G.A. §§43-26-1 *et seq.* it is not legal or feasible to adopt or implement differing actions for businesses as required by the provisions of O.C.G.A. § 50-13-4(a)(3)(A), (B), (C) and (D). The formulation and adoption of this rule will impact every licensee in the same manner and will have the same impact on each business that is independently, owned and operated in the field of nursing.

For further information, contact the Board office at 478-207-1651.

This notice is given in compliance with O.C.G.A. § 50-13-4.

This ____ day of _____, 2008.

Randall Vaughn
Division Director
PROFESSIONAL LICENSING BOARDS

Posted: _____

**SYNOPSIS OF PROPOSED RULE TO THE
GEORGIA STATE BOARD OF NURSING RULES
RULE 410-12.12**

PURPOSE: The purpose of the amendment to this rule is to update the rule related to national certifying organizations recognized by the Georgia Board of Nursing.

MAIN FEATURE: The main feature of this rule is to identify the current national certifying organizations recognized by the Georgia Board of Nursing.

DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED AMENDMENTS TO THE GEORGIA BOARD OF NURSING RULES, CHAPTER 410-12 REGULATION OF ADVANCED NURSING PRACTICE; RULE 410-12-.12 RECOGNITION OF NATIONAL CERTIFYING ORGANIZATIONS FOR ADVANCED NURSING PRACTICE

NOTE: Underlined text is proposed to be added; lined through text is proposed to be deleted.

410-12-.12 Recognition of National Certifying Organizations for Advanced Nursing Practice.

(1)The Board recognizes certification by: ~~American College of Nurse-Midwives Certification Council (or American College of Nurse-Midwives); The American Midwifery Certification Board;~~ American Academy of Nurse Practitioners; National Certification Corporation; ~~for the Obstetric, Gynecologic and Neonatal Nursing Specialties; National Certification Board of Pediatric Nurse Practitioners and Nurses Nursing Certification Board; Council on Certification of Nurse Anesthetists; Council on Recertification of Nurse Anesthetists; and American Nurses Credentialing Center (for nurse practitioners and clinical nurse specialists, psychiatric/mental health).~~ for titles recognized in Rules Chapter 410-12.

~~(2)The Board shall biennially review and evaluate the certification process of Board-recognized certifying organizations. The Board may discontinue recognition of a certifying organization if it deems that the respective certification process does not provide an accurate evaluation of the individual's ability to engage in advanced nursing practice.~~

~~(3)The Board may discontinue recognition of a certifying organization if it deems that the respective certification process does not provide an accurate evaluation of the individual's ability to engage in advanced nursing practice.~~

Authority O.C.G.A. §43-1-25, O.C.G.A. §§43-26-3 (1) and (1.1), 43-26-5 (a) (2) and (11).

Mr. Thigpen moved that the formulation and adoption of these rules does not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the applicable laws as provided by the Attorney General's Office. Mrs. Wessinger seconded the motion and it carried unanimously.

AD HOC COMMITTEE – SUSAN AYERS

Mrs. Ayers moved to accept the Ad Hoc Committee's recommendations for the out-of-state licensure of registered professional nurses' policy with corrections, which complies with provisions of O.C.G.A. 43-26-12 (a) (12). Mrs. Keeton seconded the motion and it carried unanimously.

Mrs. Anderson moved, Mrs. Keeton seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Ayers, Mrs. Lockwood, Mrs. Wessinger and Mr. Thigpen.

At the conclusion of Executive Session on Wednesday, May 14, 2008 Mrs. Herren declared the meeting to be "Open" pursuant to the Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq.

PERSONAL APPEARANCES

(RNI=Registered Nurse Investigative Case Number)

RNI080612 – Mr. Thigpen moved to proceed with licensure by examination upon documented completion of legal probation. Mrs. Wessinger seconded the motion and it carried unanimously.

RNI080347 – Mrs. Keeton moved to proceed with licensure by examination and the RN must report the final disposition of the outcome of the DUI charge. Mrs. Wessinger seconded the motion and it carried unanimously.

RNI080184 – Mrs. Anderson moved to refer to the Georgia Board of Pharmacy to investigate the pharmaceutical company. Mrs. Ayers seconded the motion and it carried unanimously.

MISCELLANEOUS

Mr. Thigpen moved to instruct Board staff, with the assistance of the Attorney General's Office, to review any rule revision in order to comply with HB1222. Mrs. Wessinger seconded the motion and it carried unanimously.

Mr. Thigpen moved to approve the draft letter to Mr. Rob Stone regarding the use of "standing orders" for dispensing flu vaccines. Mrs. Anderson seconded the motion and it carried unanimously.

REQUEST TO LIFT NARCOTIC RESTRICTIONS

(RNI=Registered Nurse Investigative Case Number)

Mrs. Wessinger moved to accept the following recommendations for cases listed below:

	RECOMMENDED ACTION
Heather, Belflower	Lift narcotic restrictions.
RNI060224	Lift narcotic restrictions.

Mrs. Lockwood seconded the motion and it carried unanimously.

NOTICE OF BORROWER DEFAULT ON REPAYMENT OF STUDENT LOANS

Mrs. Keeton moved to suspend the following license(s) to practice as a registered professional nurse for defaulting on Licensee's student loan, and further moved that this suspension will cease upon the receipt of notice by the Division Director or a notice of release from the Georgia Higher Education Assistance Corporation.

Anne D Scherere, RN123990

Cindy R Crews, RN176063

Mr. Thigpen seconded the motion and it carried unanimously.

LIST OF REPORTS REFERRED DIRECTLY TO THE ATTORNEY GENERAL'S OFFICE FOR A PRIVATE CONSENT ORDER

Mrs. Keeton moved to refer to the Attorney General's Office for a Hearing or Private Consent Order to include four (4) years probation, substance abuse stipulations, narcotic restrictions for two (2) years and quarterly reports-personal, employer and aftercare.

RNI080605

RNI080596

RNI080593

RNI070487

Mrs. Anderson seconded the motion and it carried unanimously.

Mr. Thigpen moved, Mrs. Ayers seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Anderson, Mrs. Wessinger, Mrs. Keeton and Mrs. Lockwood.

At the conclusion of Executive Session on Wednesday, May 14, 2008, Mrs. Herren declared the meeting to be "Open" pursuant to the **Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq**

INVESTIGATIVE REPORTS

(RNI=Registered Nurse Investigative Case Number)

RNI060520 – Mrs. Lockwood moved to close the case and alert the system. Mrs. Wessinger seconded the motion and it carried unanimously.

RNI070241 – Mrs. Ayers moved to order the licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Wessinger seconded the motion and it carried unanimously.

RNI070307 – Mrs. Wessinger moved to close the case. Mr. Thigpen seconded the motion and it carried unanimously.

RNI080432 – Mrs. Anderson moved to close the case with a Letter of Concern re: Alcohol. Mrs. Ayers seconded the motion and it carried unanimously.

RNI080234 – Mrs. Wessinger moved to close the case. Mrs. Anderson seconded the motion and it carried unanimously.

RNI070300 – Mrs. Keeton moved to close the case with a Letter of Concern re: Unprofessional Conduct. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI070027 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Private Reprimand for Unprofessional and Unethical Conduct. Mrs. Wessinger seconded the motion and it carried unanimously.

RNI070344 – Mrs. Ayers moved to close the case. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080367 – Mrs. Lockwood moved to refer to the Attorney General's Office for a Hearing or Public Consent Order to include employer quarterly reports, aftercare quarterly reports, personal quarterly reports and to track legal probation. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080228 – Mrs. Anderson moved to alert the system that if applicant attempts to reinstate, the Board will request an outpatient MPE, six (6) months of documented sobriety and a fine of \$500 for violation of previous consent order. Mrs. Keeton seconded the motion and it carried unanimously.

RNI080159 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Public Reprimand to include Unprofessional and Unethical Conduct and RN must complete a course in HIPAA and Ethics. Mrs. Ayers seconded the motion and it carried unanimously.

RNI070492 – Mrs. Keeton moved to refer to Attorney General's Office for a Hearing or an Amended Public Consent Order to include probation for (4) four years, substance abuse stipulations, narcotic restrictions for (2) two years and quarterly reports including Psychotherapy. Mrs. Anderson seconded the motion and it carried unanimously.

RNI070380 – Mr. Thigpen moved to order licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Wessinger seconded the motion and it carried unanimously.

RNI080328 – Mrs. Ayers moved to send RN a letter requesting a certified copy of final disposition of case within ten (10) days of court date and alert the system to request this final disposition prior to renewing license. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080332 – Mrs. Wessinger moved to order licensee to have an Expedited Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI080444 – Mrs. Anderson moved to close the case. Mr. Thigpen seconded the motion and it carried unanimously.

RNI070152 – Mr. Thigpen moved to order licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Keeton seconded the motion and it carried unanimously.

RNI060612 – Mrs. Keeton moved to alert the system, and if applicant attempts to reinstate, applicant must submit a completed MPE before reinstatement of licensure will be considered. Mrs. Anderson seconded the motion and carried unanimously.

LEGAL/DISCIPLINE COGNIZANT REPORT

(RNI=Registered Nurse Investigative Case Number)

Mrs. Keeton moved to ratify the recommendations of the Cognizant Board member to close the following cases. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080282	RNI080584	RNI080585	RNI080586
RNI080646	RNI080683	RNI080682	RNI080587

Mrs. Herren adjourned the meeting at 6:15 p.m.

THURSDAY, MAY 15, 2008

MEMBERS PRESENT

Karen Wessinger, BSHE, Vice President
Delynn Keeton, RN, MN, CPHRM
Scott Thigpen, RN, MSN, CEN, CCRN
Susan Ayers, RN, BSN, MPH
Mary Anderson, RN, MA, CNA
Kellie R. Lockwood, RN, MSN

MEMBERS ABSENT

Toni Barnett, RN, Ph.D., APRN
Linda Herren, RN, CRNA, President

STAFF PRESENT

Sandy Bond, RN, MSN, MBA, Executive Director
Deborah Beard, Compliance Manager
Gwen Dodson, Administrative Assistant
Julia E. Gould, RN, MS, Nursing Consultant – Education
Katrina Martin, RN, BSN, COHN-S, Nursing Consultant–Practice
Janet Jackson, JD, Assistant Attorney General
Adrienne Price, RN, MSN, Nursing Consultant – Legal/Discipline

VISITORS PRESENT (During Executive Session, visitors are excused unless scheduled for personal appearance)

Annie McElroy	Southwest GA Tech	Carla Barrow	Southwest Ga Tech	Joy Conger	Southwest Ga Tech
Glenn Diebert	Southwest GA Tech	Lisa Beck	Tech College System	Barbara Wording	Georgia State University
Krista Meinesem	Georgia State University	Mercy Popoole	Herzing College	Rebecca Corvey	Macon State College
Melissa Williams	Augusta State University	Jan Andrews	Macon State College	Lynn Waits	Macon State College
Sheryl Winn	Macon State College	Barbara Rees	GHC	Sherry Sims	Macon State College
Kay Gatins	Macon State College	Vivian Austin	Macon State College	Wanda Bell	Augusta State College
Karen Spivey	Northwestern Tech Co.	Diane Peters	Northwestern Tech Co.	Samuel Sullivan	Augusta State College

Jennie Roberts Augusta State College Beth Paul
Dorenda McConnell Northwestern Tech Co.

Augusta State College
Jeanette Meriwether

Charlotte Price
Augusta State University

Mrs. Wessinger called the meeting to order at 8:35 a.m. on Thursday, May 15, 2008. A quorum to conduct disciplinary matters was determined to exist.

Mrs. Anderson moved, Mrs. Ayers seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Lockwood, Mrs. Keeton and Mr. Thigpen.

At the conclusion of Executive Session on Thursday, May 15, 2008 Mrs. Wessinger declared the meeting to be "Open" pursuant to the Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq.

CONSENT AGREEMENTS/ORDERS – ATTORNEY GENERAL'S OFFICE

(RNI=Registered Nurse Investigative Case Number)

Mr. Thigpen moved to accept the Attorney General's Status and Activity Report and to accept the following Consent Agreements/Orders as prepared by the Attorney General's office.

Cannon, Charles
RNI080356
Tomczek, Paul
RNI080162

RNI070349
RNI080345
RNI080355
Edge, Walter

RNI080357
Parham, Linda
Wilkins, Alan
RNI080243

Fye, Micheal
Taylor, Allison
RNI080242
RNI080512

Irick, Lisa
Teems, Sharmon
Cannon, Robert
Killiebrew, Marie

Mrs. Keeton seconded the motion and it carried unanimously.

Avist-Williams, Dana – Mr. Thigpen moved to accept the consent order pending receipt of the original signed consent order. Mrs. Lockwood seconded the motion and it carried unanimously.

Blacks, Kenyatta – Mr. Thigpen moved to accept the consent order pending receipt of the original signed consent order. Mrs. Anderson seconded the motion and it carried unanimously.

Bishop, Margaret Marshall – Mrs. Ayers moved to accept the Voluntary Surrender. Mrs. Anderson seconded the motion and it carried unanimously.

Gartside, Jennifer Marie – Mr. Thigpen moved to accept the Voluntary Surrender. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI070237 – Mrs. Keeton moved to order licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Anderson seconded the motion and it carried unanimously.

RNI070411 – Mrs. Ayers moved to order licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI060496 – Mr. Thigpen moved to order licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080101 – Mrs. Keeton moved to schedule an investigative interview. Mrs. Ayers seconded the motion and it carried unanimously.

RNI0801020 – Mrs. Keeton moved to schedule an investigative interview. Mrs. Ayers seconded the motion and it carried unanimously.

RNI060040 – Mr. Thigpen moved to refer to Investigations to do a DOL, Accurant search and hand-serve a MPE order at place of employment. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI070262 - Mr. Thigpen moved to order licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI030081 – Mr. Thigpen moved to close the case. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080241 – Mr. Thigpen moved to refer to the Attorney General's Office to track New York consent order. Mrs. Anderson seconded the motion and it carried unanimously.

RNI070309 – Mr. Thigpen moved to order licensee to have an Outpatient MPE. Results are to be reviewed by the Cognizant board member and the Legal/Discipline Nursing Consultant. If warranted, refer to the Attorney General's Office for a hearing or consent order utilizing evaluation results and/or recommendations. Mrs. Keeton seconded the motion and it carried unanimously.

MISCELLANEOUS

Mr. Thigpen moved to direct the Board staff and the Attorney General's Office to submit a proposed rule regarding any applicant who does not complete MPEs within 45 days from receipt of notice. Mrs. Keeton seconded the motion and it carried unanimously.

New Policy

Mrs. Lockwood moved to approve the consent order language regarding the re-entry program time limit.

"Within two (2) months of the effective date of this Consent Agreement, the Applicant shall provide to the Board proof of enrollment in a Board-approved re-entry course. Upon the Board's receipt of evidence of such enrollment, the Applicant shall be issued a temporary permit to practice as a registered professional nurse, in accordance with Rule (*relevant rule cited*) of the rules of the Georgia Board of Nursing, for the purpose of completing a Board-approved nursing re-entry course. Upon the Applicant's submission to the Board evidence of successful completion of such course prior to the expiration of the temporary permit; the Board shall issue to the Applicant a permanent license. If the Applicant should fail to enroll in a re-entry course within two (2) months of the effective date of this Consent Agreement, no temporary permit will be issued to the Applicant and the Applicant's application for reinstatement of licensure shall be deemed to be withdrawn. If the Applicant fails to complete the re-entry course prior to the expiration of the temporary permit, the Applicant shall not be issued a permanent license and shall not be permitted to practice as a registered professional nurse."

Mrs. Anderson seconded the motion and it carried unanimously.

RNI060418 – Mr. Thigpen moved not to accept consent order as presented. Mrs. Ayers seconded the motion and it carried unanimously.

REQUEST TO LIFT NARCOTIC RESTRICTIONS

(RNI=Registered Nurse Investigative Case Number)

Mr. Thigpen moved to accept the following recommendation for the case listed below:

	RECOMMENDED ACTION
Fye, Micheal	Deny lifting narcotic restrictions.

Mrs. Keeton seconded the motion and it carried unanimously.

Mrs. Anderson moved, Mrs. Ayers seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Lockwood, Mrs. Keeton and Mr. Thigpen.

At the conclusion of the Executive Session on Thursday, May 15, 2008, Mrs. Wessinger declared the meeting to be "Open" pursuant to the Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq.

INVESTIGATIVE REPORTS

(RNI=Registered Nurse Investigative Case Number)

RNI060453 – Mrs. Anderson moved to request an investigative interview for the July 2008 board meeting. Mrs. Keeton seconded the motion and it carried unanimously.

RNI070166 – Mr. Thigpen moved to refer to Legal Services for a fine of \$50 for unlicensed practice and a fine of \$500 for falsification of application. Mrs. Ayers seconded the motion and it carried unanimously.

LEGAL SERVICES

(RNI=Registered Nurse Investigative Case Number)

RNI080505 – Mrs. Ayers moved to uphold the previous Board motion. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080574 – Mr. Thigpen moved to uphold the previous Board motion, grant a personal appearance if requested, and ask RN to provide a certified statement of salary for the two (2) job descriptions provided to the Georgia Board of Nursing. Mrs. Keeton seconded the motion and it carried unanimously.

RNI080507 – Mrs. Anderson moved to send to Investigations to hand-serve a Private Consent Order and also request Investigations to run a Accurant and DOL search to find RN's place of employment to serve consent order. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI080128 – Mrs. Lockwood moved to hand-serve the Private Consent Order. Mrs. Ayers seconded the motion and it carried unanimously.

RNI080561 – Mrs. Keeton moved to send a letter to the RN stating that RN must return the signed consent order with the fine within 15 days from the documented receipt of green card or the Board will take further action. Mrs. Anderson seconded the motion and it carried unanimously.

Mrs. Anderson moved, Mrs. Keeton seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Lockwood, Mrs. Ayers and Mr. Thigpen.

At the conclusion of the Executive Session on Thursday, May 15, 2008, Mrs. Wessinger declared the meeting to be "Open" pursuant to the Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq.

EXAMINATION APPLICATION REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI080610 – Mrs. Ayers moved to deny licensure based on a felony conviction and to notify the LPN Board. The applicant may reapply after terms of criminal probation are completed. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI080609 – Mrs. Lockwood moved to proceed with licensure by Examination. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080598 – Mrs. Anderson moved to close the case with a Letter of Concern re: Criminal. Mrs. Keeton seconded the motion and it carried unanimously.

RNI080630 – Mrs. Lockwood moved to close the case with a Letter of Concern re: Criminal and proceed with licensure by Examination. Mrs. Ayers seconded the motion and it carried unanimously.

ENDORSEMENT APPLICATION REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI080623 – Mrs. Ayers moved to refer to the Attorney General's Office to track Michigan's Consent Order and proceed with licensure by Endorsement. Mrs. Lockwood seconded the motion and it carried unanimously.

Mrs. Keeton moved, Mr. Thigpen seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Lockwood, Mrs. Ayers and Mrs. Anderson.

At the conclusion of the Executive Session on Thursday, May 15, 2008, Mrs. Wessinger declared the meeting to be "Open" pursuant to the Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq.

ENDORSEMENT APPLICATION REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI080626 – Mr. Thigpen moved to deny licensure based on criminal history. Mrs. Ayers seconded the motion and it carried unanimously.

REINSTATEMENT APPLICATION REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI080674 – Mrs. Ayers moved to write the applicant a letter requesting an Outpatient MPE as a condition of the Board's consideration of the application. Results are to be reviewed by the Full Board for re-entry consideration. Mr. Keeton seconded the motion and it carried unanimously.

RNI00625 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Private Consent Order to include a fine of \$500 for falsification of application and proceed with licensure by Reinstatement. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080627 – Mrs. Anderson moved to write the applicant a letter requesting an Outpatient MPE as a condition of the Board's consideration of the application. Results are to be reviewed by the Full Board for re-entry consideration. Mr. Thigpen seconded the motion and it carried unanimously.

RNI080628 – Mr. Thigpen moved to deny licensure based on the pending South Carolina investigation after which a fine of \$500 for falsification of application is due if the license is reinstated. Mrs. Ayers seconded the motion and it carried unanimously.

INTERNATIONAL APPLICATIONS – JULIA GOULD

JC – Mrs. Anderson moved to notify JC that, in order to be considered as a duly qualified applicant for licensure by examination, she must enroll in and pass a complete course (theory and practice components) in maternal/infant nursing. The course must be taught at an approved nursing education program leading to initial licensure as a first-level registered nurse which has criteria similar to, and no less stringent than, those established by the Georgia Board of Nursing. The Registrar of the college/university must be directed to send an official transcript documenting the passing of the course to the Board of Nursing. [410-6-.02 (1), (2)(c)] Mrs. Lockwood seconded the motion and it carried unanimously.

SITE VISIT REPORT

Georgia State University

Mr. Thigpen moved to accept the following commendations:

1. Over the last four (4) years (2004-2007), 91.5% (323/353) of first-time NCLEX-RN writers have passed. [410-3-.09 (1), (2)]
2. Faculty members have the graduate nursing education, expertise, and professional development to enable the goals of the curriculum. [410-3-.05 (8)]
3. The plan for continuous quality assessment and improvement is comprehensive. [410-3-.03 (8)]
4. Minutes are uniform, detailed and document business conducted and actions taken. [410-3-.03 (9); 410-3-.05 (12)]
5. Practice-based learning activities occur in diverse settings representative of the continuum of health care. [410-3-.04 (6)]
6. A mechanism is in place to provide and track available and appropriate personnel, facilities, and resources to enable student learning activities in a variety of practice settings. [410-3-.10 (9)]
7. Teaching/learning strategies, activities, and interactions incorporate praxis, reflection, critical thinking, and decision-making. [410-3-.04 (8)]
8. Teaching/learning strategies, activities, and interactions facilitate the transition to professional practice. [410-3-.04 (9)]
9. Test items incorporate prevailing standards of test construction at application and higher levels. [410-3-.04 (11)]
10. A comprehensive Transition to Professional Practice Model for learning activities with preceptors has been developed. [410-3-.06]
11. Several options are available to enable student learning and progress throughout the course of study. [410-3-.07 (2)]

Mrs. Anderson seconded the motion and it carried unanimously.

Mr. Thigpen moved to accept the following recommendations:

1. Provide a revised philosophy and written plan for the organization and development of the curriculum. [410-3-.04 (2)]
2. Provide a written plan for addressing classroom space, computerized testing space, and faculty office space in light of increased enrollments and evolving School initiatives. [410-3-.10]
3. With the 2008 Annual Report to the Board of Nursing, provide signed and complete Faculty Qualification Records. [410-3-.11 (1)]

Mrs. Lockwood seconded the motion and it carried unanimously.

Coastal Georgia Community College

Mr. Thigpen moved to accept the following commendations:

1. Over the last four years (2004-2007), 91.6% (209/228) of first-time NCLEX-RN writers have passed. [410-3-.09 (1), (2)]
2. A comprehensive plan for continuous quality assessment and improvement has been developed and implemented. [410-3-.03(8)]
3. Minutes at all levels document business conducted and actions taken. [410-3-.09 (1), (2)]
4. The curriculum is inclusive of practice-based learning activities in diverse settings representative of the continuum of health care. [410-3-.04 (6)]
5. Teaching/learning strategies, activities, and interactions incorporate praxis, reflection, critical thinking, and decision-making. [410-3-.04 (8)]
6. Teaching/learning strategies, activities, and interactions facilitate the transition to professional practice. [410-3-.04 (9)]
7. Various strategies are used to assess and evaluate student outcomes. [410-3-.04 (9)]
8. Test items consistently conform to prevailing standards of test construction and focus on nursing decision-making. [410-3-.04 (11)]

9. Cohesiveness, caring, support, and commitment amongst faculty members ensure the maintenance of high standards in enabling the goals of the curriculum and the success of students. [410-3-.05 (8)]
10. Faculty members have the graduate nursing education, expertise, and professional development necessary to enable the goals of the curriculum. [410-3-.05 (8)]
11. Information related to learning activities with preceptors has been clearly written. [410-3-.06]

Mrs. Keeton seconded the motion and it carried unanimously.

Mr. Thigpen moved to accept the following recommendations:

1. Provide the written narrative for the pictorial learning tree which describes the diagram and the relationship, placement, and sequencing of nursing and non-nursing courses. [410-3-.04 (2) and (3)]
2. Provide the written agreement with Memorial Health University Medical Center which delineates the responsibilities of all involved parties pertaining to the distance learning option. [410-3-.10 (7)]
3. Submit the written plan for the provision of adequate, efficient, staffed classroom and lab space on both campuses to meet the current and evolving needs of the program. [410-3-.10 (1) and (2)]
4. The change in name of the College and any related changes must be provided in writing as soon as they are available. [410-3-.04 (1); 410-3-.03 (1)]

Mrs. Ayers seconded the motion and it carried unanimously.

Northwestern Technical College

Mrs. Keeton moved to accept the following commendations:

1. A comprehensive plan for continuous quality assessment and improvement has been implemented. [410-3-.03 (8)]
2. Minutes document business conducted and actions taken at all levels of the program. [410-3-.03 (9)]
3. Practice-based learning activities occur in diverse settings representative of the continuum of health care. [410-3-.04 (6)]
4. Teaching/learning strategies, activities, and interactions incorporate praxis, reflection, critical thinking, and decision-making. [410-3-.04 (8)]
5. Teaching/learning strategies, activities, and interactions facilitate the transition to professional practice. [410-3-.04 (9)]
6. Faculty members have the graduate nursing education, expertise, and professional development necessary to enable the goals of the curriculum. [410-3-.05 (8)]
7. The setting for simulated learning activities enables the learning goals of the curriculum. [410-3-.10 (2)]

Mrs. Anderson seconded the motion and it carried unanimously.

Mrs. Keeton moved to accept the following recommendations:

1. Assess the current office and meeting space in 6112B, 6100, and 6200 and submit the plan for the redesign to provide effective implementation of the program and facilitation of the learning goals of the curriculum for faculty members and students. [410-3-.10 (1) (2), (5) and (6)]
2. Review the job description for the program director and provide a percentage of time for, and description of, administrative responsibilities. [410-3-.03 (3)]
3. Review the process for the use of NLN Achievement Tests throughout the curriculum so that it is clear and consistent. [410-3-.04 (11)]
4. Review the use of the HESI exit exam so that the outcome is clear and the results are useful in program evaluation. [410-3-.04 (11); 410-3-.03 (8)]

Mr. Thigpen seconded the motion and it carried unanimously.

DEVELOPING PROGRAMS

Augusta State University

Mrs. Lockwood moved to accept the following:

1. Based upon documentation of compliance with Rule 410-4-.01 (1) through (3), Developmental Approval is granted to Augusta State University for the development and implementation of a Baccalaureate Nursing Program. [410-3-.02 (1)(a)]
2. Ten (10) scannable copies of Report I must be received in the board office no later than August 13, 2008 for review at the Board's September 17-19, 2008 meeting or October 8, 2008 for review at the November 12-14, 2008 meeting. [410-4-.01 (4)]
3. No later than one (1) year prior to the graduation of the last class from the associate degree nursing program (May 2010), provide the written plan for the discontinuance of the program according to Rule 410-5-.01 (2)(a), (b), and (c). [410-5-.01 (1) and (2)]

Mrs. Keeton seconded the motion and it carried unanimously.

Macon State College

Mrs. Ayers moved to accept the following:

1. Acknowledge receipt of Report I in support of the proposed prelicensure BSN Program at Macon State College. [410-4-.01 (4)]
2. Submit a written narrative which flows from the philosophy and describes the organizing framework schematic and the relationship, placement, and sequencing of nursing and non-nursing courses. [410-4-.01 (4)(c) and (e)]
3. The response to recommendation (2) must be received in the board office no later than June 13, 2008 for review at the Board's July 9-11, 2008 meeting. [410-3-.11 (2)]

Mrs. Anderson seconded the motion and it carried with Dr. Barnett abstaining.

OFF-CAMPUS OFFERINGS

Georgia Highlands College

Mrs. Keeton moved to approve Georgia Highland College's off-campus offering at Southern Polytechnic State University and the Wellstar Development Center. [410-3-.11 (2)] Mrs. Anderson seconded the motion and it carried with Mr. Thigpen abstaining.

RESPONSES TO SITE VISIT REPORTS

Augusta State University

At its March 19-21 meeting, the Board reviewed the January 31 - February 1, 2008 site visit report. Mrs. Lockwood moved to accept the following response:

1. Based upon review and documentation of compliance with rules relating to annual reports, the most recent site visit report and responses to recommendations, and an overall passing percentage of at least 80% (205/231, 88.7%) all first-time NCLEX-RN writers over the last four (4) year (2004-2008), Full Approval is extended through December 31, 2012. [410-3-.02 (2) (a)] Unless another reason presents itself, the next site visit will be scheduled for the 2011-2012 academic year. [410-3-.01 (8)]

Mrs. Keeton seconded the motion and it carried unanimously.

NEW INITIATIVES

Southwest Georgia Technical College

Mrs. Lockwood moved to accept the following:

1. Approve the online course (Nursing 191, Health and Physical Assessment) with hands on components as described for LPN-AND bridge only, which can not be applied to generic students.
2. Table the request for increased utilization of the simulation learning lab until the Board collects more data.

Mrs. Keeton seconded the motion and it carried unanimously.

Mrs. Anderson moved, Mr. Thigpen seconded and the Board voted to enter into Executive Session in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Lockwood, Mrs. Ayers and Mrs. Keeton.

At the conclusion of the Executive Session on Thursday, May 15, 2008, Mrs. Wessinger declared the meeting to be "Open" pursuant to the Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq.

REINSTATEMENT APPLICATION REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI080632 – Mrs. Ayers moved to write the applicant a letter requesting an Outpatient MPE as a condition of the Board's consideration of the application. Based upon history of chemical dependency, results are to be reviewed by the Full Board. Mr. Thigpen seconded the motion and it carried unanimously.

RNI080632 – Mrs. Ayers moved to refer to Legal Services for a Private Consent Agreement for Endorsement to include a fine of \$2050 for unlicensed practice and a fine for \$500 for falsification of application. Mr. Thigpen seconded the motion and it carried unanimously.

RNI080318 – Mrs. Lockwood moved to write the applicant a letter requesting an Outpatient MPE as a condition of the Board's consideration of the application. Results are to be reviewed by the Cognizant Board Member and the Legal/Discipline Nurse Consultant. If warranted, refer to the Attorney General's Office for a consent order agreement utilizing evaluation results and/or recommendations. If not warranted, proceed with licensure and close the case. Mrs. Keeton seconded the motion and it carried unanimously.

RNI080568 – Mrs. Anderson moved to approve Reinstatement of licensure upon successful completion of a Board approved re-entry program. Upon successful completion of re-entry program refer to the Attorney General's Office for a Hearing or Private Consent order to include probation for (4) four years, substance abuse stipulations, narcotic restrictions for two (2) years and quarterly reports-employer, aftercare, personal and psychotherapy. Mrs. Keeton seconded the motion and it carried unanimously.

RNI080658 – Mr. Thigpen moved to deny licensure by Reinstatement based on violation of the rules and regulations of the Board for unlicensed practice. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI080657 – Mrs. Keeton moved to deny licensure by Reinstatement based on past criminal history and refer to Investigations to issue a Cease & Desist Order. Mrs. Ayers seconded the motion and it carried unanimously.

RNI080631 – Mrs. Lockwood moved to deny licensure by Reinstatement based on past history with the Board. Mrs. Anderson seconded the motion and it carried unanimously.

MENTAL PHYSICAL EVALUATION REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI060013 – Mrs. Ayers moved to refer to the Attorney General's Office for a Hearing or Private Consent Order to include probation for two (2) years, substance abuse stipulations, quarterly reports-employer, aftercare, personal and psychotherapy. Mrs. Keeton seconded the motion and it carried unanimously.

RNI070342 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Private Consent Order to include probation for four (4) years, substance abuse stipulations, narcotic restrictions for two (2) years and quarterly reports. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI080629 – Mrs. Anderson moved to refer to the Attorney General's Office for a Hearing or a Public Consent Order to include probation for four (4) years, substance abuse stipulations, one (1) year narcotic restrictions, quarterly reports and a fine of \$500 for violation of previous consent order. Mrs. Keeton seconded the motion and it carried unanimously.

RNI070198 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing to include Revocation based on MPE recommendations. Mrs. Anderson seconded the motion and it carried unanimously.

RNI060420 – Mrs. Keeton moved to refer to the Attorney General's Office for a Hearing or Public Consent Order to include probation for four (4) years, substance abuse stipulations, narcotic restrictions for two (2) years, quarterly reports, and a fine of \$500 for violation of previous consent order. Any changes in employment must be approved by the Board prior to beginning employment. Mrs. Anderson seconded the motion and it carried unanimously.

RNI050115 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Private Consent Order to include probation for four (4) years and no direct patient care based on RN's medical condition. At the end of probation, the Board reserves the right to review the RN's medical status to determine if direct patient care is acceptable. Mrs. Ayers seconded the motion and it carried unanimously.

RNI080001 – Mrs. Ayers moved to refer to the Attorney General's Office for a Hearing or Indefinite Suspension. The nurse may petition for restoration of license after twelve (12) months of documented sobriety and successful participation in aftercare. Mrs. Anderson seconded the motion and it carried unanimously.

POSSIBLE VIOLATION OF CONSENT ORDER

(RNI=Registered Nurse Investigative Case Number)

RNI080679 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Revocation for violation of 3rd consent order. Mrs. Lockwood seconded the motion and it carried unanimously.

RNI080677 – Mrs. Keeton moved to refer to the Attorney General's Office for a Hearing or Public Consent order to include one (1) year actual suspension based on violation of current consent order and a fine of \$1000 for violation of previous consent orders. Mrs. Ayers seconded the motion and it carried unanimously.

RNI080676 – Mrs. Lockwood moved to refer to the Attorney General's Office for a Hearing or an Amended Public Consent Order to include extension of current probation for two (2) years, quarterly reports-employer, aftercare & psychotherapy and a fine of \$500 for violation of previous private consent order. Mrs. Keeton seconded the motion and it carried unanimously.

RNI080647 – Mrs. Anderson moved to refer to the Attorney General's Office for a Hearing or an Amended Public Consent Order to include extension of current probation for two (2) years and a fine of \$1000 for violation of previous consent orders. This is the third and final consent order and another infraction shall lead to Revocation. Mrs. Ayers seconded the motion and it carried with Mrs. Keeton abstaining.

RNI080678 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Indefinite Suspension for violation of consent order. Mrs. Keeton seconded the motion and it carried unanimously.

RNI080649 – Mrs. Ayers moved to refer to the Attorney General's Office for a Hearing or Public Consent Order to include Indefinite Suspension for violation of three (3) previous consent orders. The nurse may petition for restoration of license after 24 months documented sobriety and continuous aftercare. Mrs. Anderson seconded the motion and it carried unanimously.

RNI080645 – Mr. Thigpen moved to refer to Legal Services to pay the original fine of \$200 for unlicensed practice within 30 days of receipt of letter and a fine of \$500 for falsification of application. Mrs. Keeton seconded the motion and it carried unanimously.

MISCELLANEOUS- PEER REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI030125 – Mrs. Keeton moved to close the case. Mr. Thigpen seconded the motion and it carried unanimously.

COMPLAINT REVIEW

(RNI=Registered Nurse Investigative Case Number)

RNI080607 – Mrs. Lockwood moved to close the case. Mr. Thigpen seconded the motion and it carried unanimously.

REQUEST TO TERMINATE PROBATION

(RNI=Registered Nurse Investigative Case Number)

RNI080675 – Mrs. Ayers moved to end Consent order early. Mrs. Keeton seconded the motion and it carried unanimously.

MISCELLANEOUS

(RNI=Registered Nurse Investigative Case Number)

RNI080624 – Mr. Thigpen moved to close the case and terminate the nurse's license probation. Mrs. Anderson seconded the motion and it carried unanimously.

MISCELLANEOUS- SELF REPORT

(RNI=Registered Nurse Investigative Case Number)

RNI080503 – Mrs. Anderson moved to close the case. Mr. Thigpen seconded the motion and it carried unanimously.

RNI080583 – Mrs. Lockwood moved to refer to the Attorney General's Office for a Hearing or Public Consent Order to include probation for four (4) years, substance abuse stipulations, narcotic restrictions for two (2) years and quarterly reports. Mrs. Ayers seconded the motion and it carried unanimously.

RNI080611 - Mrs. Ayers moved to refer to the Attorney General's Office for a Hearing or Public Consent Order to include probation for four (4) years, substance abuse stipulations, quarterly reports and track legal probation. Mrs. Anderson seconded the motion and it carried unanimously.

REQUEST FOR RECONSIDERATION

(RNI=Registered Nurse Investigative Case Number)

RNI070491 – Mr. Thigpen moved to uphold previous Board motion. Mrs. Lockwood seconded the motion and it carried unanimously.

MISCELLANEOUS

(RNI=Registered Nurse Investigative Case Number)

RNI060536 – Mrs. Anderson moved to terminate probation early. Mrs. Keeton seconded the motion and it carried unanimously.

MISCELLANEOUS- SELF REPORT

(RNI=Registered Nurse Investigative Case Number)

RNI080126 – Mr. Thigpen moved to refer to the Attorney General's Office for a Hearing or Private Consent Order to include probation for four (4) years, substance abuse stipulations, narcotic restrictions for two (2) years and quarterly reports. Mrs. Ayers seconded the motion and it carried unanimously.

MISCELLANEOUS

RNI050109 - Mr. Thigpen moved to refer to the Attorney General's Office to get clarification from Evaluator of Level I treatment center regarding inpatient/outpatient narcotic restriction and how long treatment should be. Mrs. Anderson seconded the motion and it carried unanimously.

SCAM MONITORING PROGRAM- DEBORAH BEARD

A discussion was held by the Board and no action was taken.

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

Mr. Thigpen moved, Mrs. Keeton seconded and the Board voted to approve applications for licensure and advanced practice authorization for the months of March, 2008 through April, 2008 that were determined, pursuant to Board approved guidelines, to have met licensure/authorization requirements. See attached reports.

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

(RNI=Registered Nurse Investigative Case Number)

Mr. Thigpen moved to accept the Cognizant Report regarding unlicensed/unauthorized practice and to refer identified cases to Legal Services for issuance of a Private Consent Agreement. Mrs. Ayers seconded the motion and it carried unanimously. See attached reports.

Mrs. Ayers moved, Mr. Thigpen seconded and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. §§ 43-1-2(k), 43-1-19(h), 43-26-5(c) and 43-26-11, *to deliberate on applications and enforcement matters and to receive information on applications, investigative reports, and pending cases*. The motion passed unanimously. Those who voted to enter into Executive Session: Mrs. Lockwood, Mrs. Anderson and Mrs. Keeton.

At the conclusion of the Executive Session on Thursday, May 15, 2008, Mrs. Wessinger declared the meeting to be "Open" pursuant to the **Open and Public Meetings Act, O.C.G.A. 50-14-1-et.seq.**

APPLICATION REVIEWS AND APPROVAL OF LICENSURE

(RNI=Registered Nurse Investigative Case Number)

Applicant #1119407– Mrs. Anderson moved to refer to Legal Services for a Private Consent Agreement for Reinstatement to include a fine of \$1800 for unauthorized practice. Mrs. Keeton seconded the motion and it carried unanimously.

Applicant #1109591 – Mrs. Lockwood moved to request a personal appearance and ask RN to bring documentation of pay rate and pay grade from 2006-2007. Mrs. Anderson seconded the motion and it carried unanimously.

Applicant #119591 – Mrs. Lockwood moved to request a personal appearance of Lauren Vosatka to explain the job description she wrote for the applicant in her letter to the Board. Mrs. Anderson seconded the motion and it carried unanimously.

Applicant #1108584 – Mrs. Lockwood moved to refer to Legal Services for a Private Consent Agreement for Endorsement to include a fine of \$625 for unlicensed practice and no temporary license will be issued until fine is paid. Mrs. Keeton seconded the motion and it carried unanimously.

Applicant #1115836 – Mr. Thigpen moved to refer to Legal Services for a Private Consent Agreement for Reinstatement to include a fine of \$900 for unlicensed practice. Mr. Thigpen seconded the motion and it carried unanimously.

Applicant #1130296 – Mrs. Lockwood moved to send a letter to applicant informing her that according to Board rules she may be subject to a fine of \$16,300 for 120 months unlicensed practice, to refer to Investigations to issue a Cease & Desist order and request applicant to make a personal appearance at the July 2008 board meeting. Mrs. Ayers seconded the motion and it carried unanimously.

Applicant #1114703 – Mr. Thigpen moved to refer to Legal Services for a Private Consent Agreement for Endorsement to include a fine of \$6550 for unlicensed practice. Mrs. Anderson seconded the motion and it carried unanimously.

Applicant #1131981 – Mrs. Keeton moved to proceed with RN licensure and APRN authorization. Mrs. Ayers seconded the motion and it carried unanimously.

Southeast Georgia Health System – Mrs. Ayers moved to approve the re-entry program. Mrs. Keeton seconded the motion and it carried unanimously.

Applicant #1115836 – Mrs. Keeton moved to refer to Legal Services for a Private Consent Agreement for Reinstatement to include a fine of \$2950 for unlicensed practice. Mr. Thigpen seconded the motion and it carried unanimously.

Applicant #1125096 – Mrs. Lockwood moved to deny re-entry at Georgia Pollen due to lack of a clinical component for acute care and due to a conflict of interest with employment. Mrs. Keeton seconded the motion and it carried unanimously.

Applicant #1129116 – Mrs. Anderson moved to refer to Legal Services for a Private Consent Agreement for Reinstatement to include a fine of \$100 for unlicensed practice, a fine of \$500 for falsifying the application by marking “no” on job application which asked if RN licensure is needed and issue temporary RN license. Mrs. Keeton seconded the motion and it carried unanimously.

Applicant #1124758 – Mr. Thigpen moved to deny re-entry program at Ridgeview Institute due to conflict of interest with employment. Mrs. Lockwood seconded the motion and it carried unanimously.

ADVANCED PRACTICE COMMITTEE

Mr. Thigpen moved to accept the APRN minutes as presented. Mrs. Anderson seconded the motion and it carried unanimously.

CONSENT ORDER-LEGAL SERVICES

(RNI=Registered Nurse Investigative Case Number)

Mrs. Keeton moved to accept the following Private Consent Agreements prepared by Legal Services.

RNI080508	RNI080375	RNI080573	RNI080506	RNI080510
RNI080561	RNI080371	RNI080562	RNI080368	RNI080349
RNI080352	RNI070400	RNI080182	RNI080374	

Mr. Thigpen seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Mrs. Bond reported on the following:

- ***Hand-out:*** Letter from Nancy Spector, NCSBN, re: Article on “Development of a Standardized Medication Assistant Curriculum”
- ***Hand-out:*** Article from *Professional Licensing Report*, November/December 2007 Volume 19, Numbers 5/6
- ***Hand-out:*** Article from the Wall Street Journal Online, April 2, 2008 “Making Room for Dr. Nurse” & AANP Response

- ***Hand-out:*** First National Doctors of Nursing Practice Conference: Transforming Care through Education and Scholarly Practice October 9-11, 2008
- ***Email from Deborah Horton:*** re: School Nurses – Addendum to Nursing Practice Issue

There being no further business, the meeting adjourned Friday, May 15, 2008 at 5:45 p.m.

Linda Herren, ***President***

Sylvia Bond, ***Executive Director***

The minutes were recorded by Gwen Dodson, *Administrative Assistant*, and approved July 10, 2008.